



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



FILE COPY

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Comptroller

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March 15, 2012

David Kessel, Chief Operating Officer
Employment Connection
2838 Market Street
St. Louis, MO 63103

RE: Employment Connection (Project #2012-AHC06)

Dear Mr. Kessel:

Enclosed is a report of our fiscal monitoring review of Employment Connection for the period May 1, 2011 through January 31, 2012. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Employment Connection. Fieldwork was completed on March 2, 2012.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Affordable Housing Commission (AHC) to provide fiscal monitoring to grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,

Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

cc: Angela M. Conley, Executive Director, Affordable Housing Commission



CITY OF ST. LOUIS

AFFORDABLE HOUSING COMMISSION (AHC)

**EMPLOYMENT CONNECTION
CONTRACT #08-11G**

**FISCAL MONITORING REVIEW
MAY 1, 2011 THROUGH JANUARY 31, 2012**

PROJECT #2012-AHC06

DATE ISSUED: MARCH 15, 2012

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
AFFORDABLE HOUSING COMMISSION (AHC)
EMPLOYMENT CONNECTION
FISCAL MONITORING REVIEW
MAY 1, 2011 THROUGH JANUARY 31, 2012**

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INTRODUCTION

Background

Contract Name: Employment Connection

Contract Number: 08-11G

Contract Period: May 1, 2011 through April 30, 2012

Contract Amount: \$16,000

The contract provides funds from Affordable Housing Commission (AHC) to Employment Connection (Agency) to assist in providing rent and other supportive services to veterans. The Agency targets veterans whose household income falls below 80% of St. Louis area's median income and in some cases, below 20%.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state, and local AHC requirements for the period May 1, 2011 through January 31, 2012, and make recommendations for improvements, as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by AHC. Evidence supporting the reports the Agency submitted was tested and other procedures were performed, as considered necessary.

Exit Conference

The Agency was offered the opportunity for an exit conference on March 14, 2012; however, it was declined.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state and local AHC requirements.

Status of Prior Observations

The Agency did not have any previous AHC fiscal monitoring reviews.

Summary of Current Observations

There were no current observations.